

St. Mary Catholic School Advisory Board Minutes September 8, 2009 - Approved

Members Present: Fr. Donald Franks (Pastor), Carlton Rider (Principal), Cindy Albert, Ben Boyden, Kellie Boyden, Kaylene Corcoran, Mary McLoughlin, Jean Robertson, Diane Stuckey, Kathy Wotruba, John McGraw (St. Mary Parish representative), Jamie Bryant (St. Mark Parish representative), Mrs. Foura (faculty representative), Mrs. Novena (faculty representative)

Members Not Present: Pope John XXIII Parish representative, St. Bernadette Parish representative, Fisher Catholic High School representative

Guest Attendees: none

Opening Prayer: Mary McLoughlin

Approval of Minutes: Jean Robertson requested an approval of the August 18, 2009 Board meeting minutes. The only change from the unapproved minutes was clarification of the St. Mark representative and guest. A motion to approve was submitted, seconded and approved by all board members. The minutes will be posted on the board page of the school website.

President's Report: Mary McLoughlin gave an update on the subcommittee that convened several times since the last board meeting and revised the St. Mary School Advisory Board Constitution to be more contemporary. The revised Constitution is currently under review by Fr. Franks and Mr. Rider and will be discussed and voted on at the next Board meeting.

Administrator's Report and Pastor's Report: Mr. Rider and Fr. Franks commented that the start of this school year has been very positive. The school mass with the Bishop and the celebration after mass was very well received. Mr. Rider noted that the Board meeting for December was previously changed from Dec 8 to Dec 1 in order to avoid the Feast of the Immaculate Conception, but now the meeting conflicts with the evening Home and School meeting. The group agreed to hold the board meeting on Dec 15th at 7pm.

Faculty Report: Mrs. Foura and Mrs. Novena commented that the beginning of the school has been very positive and filled with enthusiasm by faculty, students and parents/guardians. All class pages are updated and posted on the website.

1. Diane Stuckey asked that the faculty consider posting their photos on the St. Mary School website. The teachers will ask for a consensus from the staff at their next faculty meeting.
2. Mary McLoughlin asked if the teachers would consider posting the assignments on the website. Mrs. Foura commented that the teachers have considered this in the past and they feel that the primary responsibility should remain with the child. Several members and teachers commented that the current agendas are very informative. Kitty Quinn suggested gathering data by researching other schools, ensuring that the current procedure matches policies, and to further consider that if children are out of school for prolonged periods of time they could benefit from access to the assignments on the web. She suggested finding out how many students have access to the web.
3. Mary McLoughlin asked if the Diocese or the school was responsible for setting a contingency plan surrounding an H1N1 outbreak. Kitty emphasized several measures to decrease transmission of communicable disease such as coughing into the sleeve or elbow, proper hand

washing, hand sanitizer use, etc. The school should follow the State of Ohio Guidelines and CDC recommendations.

Committee Reports: Mary McLoughlin asked that all reports be turned into the Board electronically prior to board meetings for appropriate distribution and timely review.

1. St. Mark Report: Jaime Bryant handed out the report from St. Mark Parish and announced the 50th Jubilee Mass on September 13th.
2. Home and School Report: Diane Stuckey reported that the first meeting was very successful with much enthusiasm from faculty and parents/guardians. The minutes are completed and have been submitted for posting on the web.
3. Parish Council Report: John McGraw reported that the Council had an informal gathering to meet the new members and their first meeting will occur next week.

Special Presentation: Kitty Quinn, Director of Leadership, Diocese of Columbus – Office of Catholic Schools presented and guided the board members through a workshop regarding goal setting for the current academic year in the context of advising St. Mary School.

Close of Meeting: Jean Robertson motioned. Kathy Wotruba seconded. Mary McLoughlin adjourned the meeting.

Submitted by Jean Robertson, St. Mary School Advisory Board Secretary