

St. Mary Catholic School Advisory Board Minutes

October 13, 2009 - Approved

Attendance:

- Attendees: Fr. Donald Franks, Carlton Rider, Cindy Albert, Ben Boyden, Kellie Boyden, Kaylene Corcoran, Mary McLoughlin, Jean Robertson, Diane Stuckey, Kathy Wotruba
- Not Present: St. John 23rd Parish Rep, St. Bernadette Parish Rep, Fisher Catholic Parish Rep
- Faculty Attendees: Vickie Guay, Nancy Fox
- Excused: John McGraw (St. Mary Parish Rep), Jamie Bryant (St. Mark Parish Rep)
- Guests: none

Opening Prayer: Fr. Franks

Approval of Minutes: Diane Stuckey motioned to have the minutes approved in a summary format for September and all future meetings. The September minutes were revised. Ben Boyden then seconded the motion and the board approved the minutes.

Reports:

- Budget Report: Mr. Rider updated the board on St. Mary School finances.
- Pastor's Report: A parish mission will take place next week. Grandparents' day at the school had a well attended mass. The board discussed sending information and possible photographs from Grandparents Day to the Lancaster Eagle Gazette.
- Administrator's Report: There will be an internal validation of St. Mary School by the Diocese on October 21, 2009. The external validation will take place in February 2010. These events are related to reaccreditation of the school. Student progress is based on Terra Nova testing.
- Faculty Report: Teachers are preparing for Terra Nova testing. The teachers assisted with Grandparents Day events and are beginning preparations for the Holiday Poinsettia Sale. Each grade level continues to post their classroom activities on the website.
- St. Bernadette Report: Ben Boyden and Mr. Rider have had contact with St. Bernadette parish and school. St. Bernadette is in the process of selecting a representative to attend the board meetings.
- St. Mark Report: No report.
- Pope John XXIII Report: Mr. Rider is in contact regarding the status of their representative.
- Fisher Catholic Report: Diane Stuckey will address their representative status with Mr. Silcott.
- Parish Council Report: A written report was distributed and reviewed.
- Home and School Report: The Association continues to be conservative with approving E-2 spending commitments until after determining Holiday Happening profits. It is hoped that more faculty will attend the Home and School meetings, as their input is valued. Mrs. Van Evra is assembling the middle school Student Council. The Home and School minutes will be sent out electronically and put into the Thursday folders to improve communication. Holiday Happening will take place on the weekend of November 14-15 and preparations are underway. Attendance at the meetings has been very good with approximately 25 people attending per meeting.

Old Business: Changes to the Constitution were discussed. Communication between the School Board and the Parish Council were stressed.

New Business: Mr. Rider discussed exit information regarding students (including eighth graders) who have exited the school since June 2009. Requirements concerning Protecting God's Children and fingerprinting for volunteers at the school were clarified. The Diocesan Policies were reviewed and the board recommended that any volunteer, regardless of their contact level with children, complete proper training and BCI/fingerprinting checks. A subsidy was suggested for volunteers who have already been serving at the school and are unable to afford the cost.

Close of Meeting: Kathy Wotruba motioned. Kellie Boyden seconded. Mary McLoughlin adjourned the meeting.

Submitted by Jean Robertson, St. Mary School Advisory Board Secretary