

## **St. Mary Home and School Association Meeting Minutes** (unapproved)

Tuesday, December 1, 2009, 7 p.m.

**Attendance:** Tom Rose, Kathy Wotruba, Diane Stuckey, Ann Canby, Carlton Rider, Kendra Gundelfinger, Angie Seimer, Deanna Ventura, Erica Gaib, Chris Dryden, Shelley Gavin, Tom Stuckey, Jayne Bryant, Jamie Bryant, Mary Murphy, Stephanie Stewart, Greer Edwards, Michelle Muckensturm, Jenny Lewis, Jane Dodds, Susan Rose.

Call to Order: 7 pm

Opening Prayer

Introductions

**1. Minutes:** The minutes of the November 3, 2009 meeting were approved.

**2. President's Report:** Diane reported on the November School Advisory Board (SAB) meeting. A sub-committee focusing on goals and marketing has been formed.

**3. Faculty Report:** Mr. Rider reported that the faculty poinsettia pick-up is Saturday, Dec. 5. The faculty provides over \$10,000 per year for scholarships from their two sales. St. Vincent DePaul thanked St. Mary School for their food donations. Activities during Advent include a food drive, collection for Heartbeats and a coat drive. Student council will discuss their involvement in Campbell's labels next month.

**4. Treasurer's Report:** Tom Rose distributed the treasurer's report for November 2009. Ending checkbook balance November 30, 2009 is \$25,084. A liability report that included committed expenses was also distributed.

### **5. Fundraising Reports:**

**SCRIP Report:** Deanna Ventura reported that there is currently a \$58,788.08 balance with profit of \$22,007 to date. Erica Gaib reported that Mrs. Kemmerer's class won the November Scrip contest. Deanna and Erica have requested additional volunteers to help with Scrip.

**Market Day Report:** Kendra Gundelfinger reported that Market Day profits for November were \$724.91. She also reported that pie sales went well. Corey Kennedy was the winner of a Scrip gift card for selling the most pies.

**Holiday Happening Report:** Chris Dryden reported that Holiday Happening was a huge success. They will have a follow-up meeting in the next few weeks. At this time final financial figures are not available. Thank you to the many volunteers who contributed to its success!

**Bob Evans:** Eileen Gundelfinger coordinated a successful fund-raiser with Bob Evans. We will receive a check in a few weeks. Another Bob Evans fundraiser will be held on December 22.

**Candy Cane Sale:** Jane Dodds reported that candy canes will be sold at the Christmas Program. The proceeds will be used to purchase a new wireless microphones for the music/drama department.

### **6. Services to Parents and Faculty:**

**Thursday Newsletter:** Greer Edwards explained the Thursday Newsletter's purpose, the process for submitting information with Monday being the deadline, and asked for suggestions.

**Spirit Store:** Shelley Gavin reported that the gift certificates and spirit items are available for Christmas.

**Uniform Exchange:** Chair Nora Ginty was unable to attend but requested feedback on the timing of another uniform exchange. March was suggested as a good time for the next sale.

**Teacher Wish List:** Angie Seimer reported that participation in this program has been great, but has dwindled lately. She will update the list and have information in the Thursday Newsletter.

**Welcoming Committee:** Shelly Gavin reported that the committee is being formed. The plan is that there will be at least one parent representative for each grade.

**6. E 2 Report:** Jayne Bryant motioned that \$500 to fund author Elizabeth Ficocelli's appearance in January at St. Mary be approved. The motion was seconded and approved. Jayne motioned for approval of \$500 to fund the Decorative Arts 'pARTnership' program, which will be presented to the entire student body in January or February. The motion was seconded and approved. A science program is being considered and will be presented at the January meeting. November programming after school programming was successful.

**Spanish Program:** Ann Canby reported that the implementation of childcare fees for late pick-ups was effective. There were no late pick-ups today. A letter from a parent opposing the implementation of this policy, dated November 23, 2009 was presented. Discussion followed.

**7. Volunteer Report:** Ann Canby reported that volunteers are still needed for primary grade tutoring, the Spanish Program, and Math Counts. Anyone wishing to learn more about these opportunities can contact Ann at [canby@ohiohills.com](mailto:canby@ohiohills.com).

**Old Business:** Kathy Wotruba reported on the results of the communication survey which showed that email is a very effective means of communicating information to our parents and that parents want to see the website updated more frequently.

**New Business:** The subject of the availability of faculty emails on the website was addressed. Mr. Rider provided an update on the status of the emergency notification system for informing parents about emergency dismissals. The pros and cons of the use of time on the fence during recess as a disciplinary measure was discussed at length. Tom Rose motioned that Home and School provide up to half of the amount of the funding for the faculty's Christmas gifts with the gifts to be distributed under Father Franks' discretion. The motion was seconded and approved. Diane Stuckey announced her resignation as Home and School president, effective immediately. The vacancy will be filled per the terms of the Home and School bylaws. It is the hope of the remaining officers that a replacement will be in place in time for the January meeting.

Tom Rose made a motion to adjourn. The motion was seconded. The meeting was adjourned at 8:50.