

St. Mary Home and School Association Meeting Minutes

Tuesday, Sept 1, 2009, 8:10 am

Attendance: Tom Rose, Kathy Wotruba, Diane Stuckey, Ann Canby, Barbara Sanford, Diann Mogovern, Shelley Gavin, Mary Murphy, Jennifer Blackston, FR. Don Franks, Carlton Rider, Kendra Gundlefinger, Eileen Gundelfinger, Theresa Fish, Beth Baker, Liz Griffith, Karrie Jackson, Vicki Johnson, Jackie Parson, Tom Stuckey, Greer Edwards, Jane Dodds, Susan Rose, Angie Seimer, Linda Harris, Holly Sutter, Diana Spurgus, Deanna Ventura, Amanda Strigle, Fr. Gideon, Norah Ginty, Jenny Lewis, Jayne Bryant, Randall Ullom.

Call to Order: 8:10 am

Opening Prayer

Introductions

1. **Minutes:** The minutes of the June 2, 2009 & June 11, 2009 (emergency meeting) meetings were approved.
2. **Treasurer's Report:** Given by Tom Rose - Tom thanked Eileen G, former treasurer for her help transitioning into this position. Ending checkbook balance as of July 31 was \$5541.70.
3. **Faculty/Administrator's Report** -Given by Mr. Rider who reported that the faculty will try to arrange to have a representative present at each meeting. They look forward to working with Home and School, especially with enrichment activities.
4. **Fundraising Reports:**
 - **SCRIP Report:** Given by Deanna Ventura who reported that the SCRIP balance from June is \$91372. Current balance \$59834.63 less pending bills. Kroger will pay quarterly. Deanna explained the new Kroger rewards program and asked people to contact her if they have additional people signed up, under their name, so the coordinators can identify where to apply tuition credit.
 - **Market Day Report**- Given by Kendra Gundlefinger. Kendra explained the program and reported profits are steady at about \$3500 for the last two years. 1st Market Day delivery will be September 12. Volunteers are needed to unload truck.
 - **Spirit Store** – Given by Shelley Gavin who reported that she is working with current vendor, Promotions by Design, to come up with new products and update inventory and pricing. The Spirit Store hours will be Fridays after school and the Wednesday before a Spirit Day. Order forms are available in the boxes outside the office. The Spirit Store currently has \$1968.50 approximate inventory value based on selling price. Shelly made a motion that all spirit wear items be sold at cost as a service to school families. The motion was seconded. Discussion followed on whether the store should be profit driven or as a service. The motion was approved. Kendra Gundlefinger made a motion that a Spirit shirt be given as an incentive for families to purchase SCRIP. The SCRIP coordinators will work out the details regarding how much must be ordered to qualify to receive a shirt. The motion was seconded and approved. A committee consisting of Shelly Gavin, Deanna Ventura, Eileen Gundlefinger and Holly Sutter will work on shirt design details.
 - **Uniform Exchange** – Given by Nora Ginty – Nora reported on the results of the August sale which made a profit of \$161. Donations for the next exchange, which will be held at the Holiday Happening, can be dropped off at the school office.
 - **Holiday Happening** – given by Diane for chair Chris Dryden. Holiday Happening will be November 14 & 15. The older students will be available to help set up and 80% of coordinator positions have been filled.
 - **Teacher Association** We appreciate the teachers' efforts, with their two annual flower sales, which last year, generated \$7300 toward the school scholarship fund.
6. **E2 Report** – Ann Canby reported that Jayne Bryant will stay on as E2 coordinator.

- Tom Rose introduced a motion was made to approve \$200 per classroom for field trips for the upcoming year. The motion was seconded and approved.
- Kathy Wotruba introduced a motion to approve a \$1000 request from librarian Mrs. Lindsay, for funds for an author in the school program featuring author Martha Haddix. The motion was seconded and approved.
- The Math Counts program for grades 6,7, & 8 was explained. St Mary team took 2nd place in district competition in its first year. A coordinator is needed for this program to continue.

7. **Volunteer/Committee Reports**

- **Ann Canby reported on volunteer needs in all areas.** Coordinators are needed for Thursday folders, for PE substitute; volunteers needed for Kindergarten Graduation, Library, Computer/Technology, PR, and Primary Grade tutors.
- **Playground Volunteers:** coordinator, Susan Rose reported that recruitment efforts are going well.
- **Hospitality Committee:** coordinator, Amanda Strigle reported on the reception following the all-school mass with the Bishop on September 4. Signup sheets for cookie donations, and help with setup and serving for the reception were distributed.
- **PE Substitute coordinator.** Due to the terms of Mr. Chenault's contract, we will need someone to fill in on days when Mr. Chenault is absent. See Ann Canby if you are available to coordinate or fill in.

8. **New Business:**

- An anonymous donor is providing bumper stickers to the school. A sample of the bumper sticker design was passed around.
- **Addendum to PE contract:** Diane introduced a motion that Home and School fund an addendum to Mr Chenault's contract in the amount of \$2000 for continuing education. The motion was seconded and approved.
- **Teacher start up:** Jane Dodds made a motion to give start up funds of \$100 to each teacher (\$2000 total). The motion was seconded and approved.
- **School Directory:** Eileen Gundlefinger reported that the directory is being worked on. Jane Dodds made a motion to approve \$20 in SCRIP to provide a \$10 prize to each of the winners of directory art contest. The motion was seconded and approved.
- Jeanne Fernow made a motion to provide up to \$600 to fund seat-sacks or another option, to optimize the functionality of Mrs. Carpenter's classroom. The motion was seconded and approved.
- **Communications:** An email communication with information from Home and School including Thursday folder information is in the works. Greer Edwards will create a weekly newsletter that will consolidate some of the Thursday folder info.

Holly Sutter motioned to adjourn. The motion was seconded and approved.
The meeting adjourned at 9:20